

VISION : Enlightenment Through Education,
Strength Through Organization.



SREE NARAYANA COLLEGE KANNUR

ACCREDITED BY NAAC WITH 'A' GRADE (AFFILIATED TO KANNUR UNIVERSITY)

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Action Taken Report on Stakeholders' Feedback on Curriculum

2022-23












Sree Narayana College, Kannur
Minutes of Feedback Committee meeting
2022-23

A meeting of the feedback committee of S N College, Kannur was held on 01.12.2022, Thursday at 3.30 PM in seminar hall.

Agenda:

1. Collection of feedback responses about curriculum from different stakeholders (Teachers, Students, Alumni, Employer).
2. Department and teacher feedback from students.
3. Any other matter.

Members Present:

1. Dr K P Prasanth, IQAC Coordinator 
2. Rashida T N K, Dept of Physics 
3. Bivitha T K, Dept of Physics 
4. Dr Aparna P, Dept of Botany 
5. Dr Jipsa J R, Dept of Zoology 
6. Dr Ayana N, Dept of Microbiology 
7. Divya P M, Dept of Mathematics 
8. Samina Sathyanath, Department of Management studies 
9. Sreelatha E. Dept of Malayalam 
10. Pyari S, Dept of History 
11. Dr M Rajeev, Dept of Economics 

Decisions Taken:

1. Each department will gather feedback individually. A standardized questionnaire has been distributed to ensure consistency across all departments.
2. Departments are responsible for creating their own Google Forms based on the provided questionnaire. Each form should be shared within the department's official WhatsApp or Telegram group within the next two days.
3. Students will have a total of 3 weeks to complete and submit their feedback forms. This submission period includes the Christmas holidays. To maintain confidentiality, departments must not ask for students' names or email addresses.
4. Following the collection of feedback, each department is required to analyze the data collected.
5. A follow-up meeting is scheduled for February to discuss the feedback received and formulate action plans to improve the educational quality at the institute.












Sree Narayana College, Kannur
Minutes of Feedback Committee meeting
2022-23

A meeting of the feedback committee of S N College, Kannur was held on 24.02.2023, Friday at 3.30 PM in seminar hall.

Agenda:

1. Analysis of feedback collected from different stakeholders.
2. Action Plan report.
3. Any other matter.

Members Present:

1. Dr K P Prasanth, IQAC Coordinator 
2. Rashida T N K, Dept of Physics 
3. Aparna N, Dept of Chemistry 
4. Dr Aparna P, Dept of Botany 
5. Dr Jipsa J R, Dept of Zoology 
6. Dr Ayana N, Dept of Microbiology 
7. Divya P M, Dept of Mathematics 
8. Pyari S, Dept of History 
9. Dr M Rajeev, Dept of Economics 
10. Amrutha K K, Commerce 
11. Hredya P, Dept of English 

Decisions Taken:

In his opening remarks, Dr. Prasanth K. P., the IQAC coordinator, welcomed all the members to the meeting and explained the relevance of feedback analysis in HEIs. All department representatives presented the department-wise feedback analysis, and the consolidated suggestions from all the departments are as follows

- Curriculum Update: Revise and modernize the curriculum to reflect current global trends and industry demands, ensuring that students are equipped with relevant knowledge and skills.
- Library Resources: Increase the number of reference books and ensure the library is well-stocked with the latest editions of key texts to support academic success.
- Remedial Classes: Introduce more remedial classes to assist students in overcoming academic challenges and to ensure a higher pass percentage.
- Use of ICT: Encourage teachers to integrate information and communication technologies (ICT) into their teaching methods to optimize curriculum completion within the designated timeframe and to make classes more effective through the use of animations and videos.
- Alumni Interaction: Strengthen connections with alumni to provide mentorship, guidance, and inspiration to current students, fostering a supportive academic community.
- Seminars: Organize more seminars, both online and offline, to keep students updated on industry trends, technological advancements, and professional opportunities.
- Interpersonal Development and Spoken English Classes: As per suggestions from employers, interpersonal development and spoken English classes are arranged as additional programs to enhance students' competency and prepare them to compete effectively in the job market.

ACTION TAKEN REPORT

ACADEMIC YEAR:2022-23

Based on the suggestions made during the feedback committee meeting, the following actions were undertaken by the institution. In response to feedback from students, teachers, and other stakeholders, several important measures have been put in place to improve the academic environment and student experience. Additional reference books were procured, and new editions of key texts were added to the library. An online database of e-books and journals was also expanded to ensure wider accessibility for students. Classrooms have been equipped with projectors, enabling the use of various teaching tools to enhance student engagement and comprehension. More remedial classes were introduced across all departments to support students struggling with specific subjects.

Faculty members were encouraged to integrate ICT tools into their teaching, including the use of animations, videos, and digital resources to make lessons more interactive and engaging. Workshops were conducted to train teachers in ICT usage. Faculty members were directed to enhance the teaching-learning process by developing e-content and sharing learning materials with the class.

Each department, after feedback analysis, conducted regular meetings to address all the responses and took appropriate action to cover them. Regular PTA (Parent-Teacher Association) meetings and mentoring sessions were conducted by every department both in offline and online modes to ensure consistent interaction between parents, students, and mentors. To improve student employability, each department organized career-oriented programs throughout the academic year, while specialized programs and soft skills training were coordinated by the institution's career cell. Vacancy notifications were regularly updated on the college website to keep students informed of opportunities.

At least one faculty member in each department of our college serves either as a member or chairman of the Board of Studies, providing the college with significant opportunities to discuss and implement changes in the curriculum based on student feedback. Faculty members regularly engage in these discussions and this active involvement ensures that curriculum revisions align with the evolving needs of students and the industry. Many of these suggestions were incorporated into the PG syllabus during PG syllabus restructuring.

Series of seminars, both online and offline, were organized to expose students to the latest industry trends, technological advancements, and career opportunities. Key industry professionals were invited to speak at these events. Based on employer suggestions, interpersonal development and spoken English classes were introduced as part of the additional training program. These classes focused on improving communication skills, confidence, and professionalism.

These actions were executed to ensure continuous improvement in the academic and professional growth of the students, in line with the recommendations from the feedback analysis.